ONE STOP GUIDE TO NEUROSCIENCE ADVISING

Neuroscience advisor E-mails

*If you have quick questions, the best way to get in contact with the advisors is through email.

Sarah Bechtel: sarah92h@vt.edu Julie Pence: pencejm@vt.edu

Mohammad Sabbath: sabbaghm@vt.edu

To schedule and advising appointment:

- 1. Go to: https://neuroscience.vt.edu/undergraduate/advising.html
- 2. Scroll down to find the "Schedule an appointment with advisor" box bellow Mohammad, Julie and Sarah. Pick which advisor you would like to see and click on the box.



Sarah Bechtel, Academic Advisor and First-Year Experience Coordinator



Alex Pauliukonis, Academic Advising Support Assistant



Julie Pence, Academic Advisor



Mohammad Sabbagh, Academic Advisor

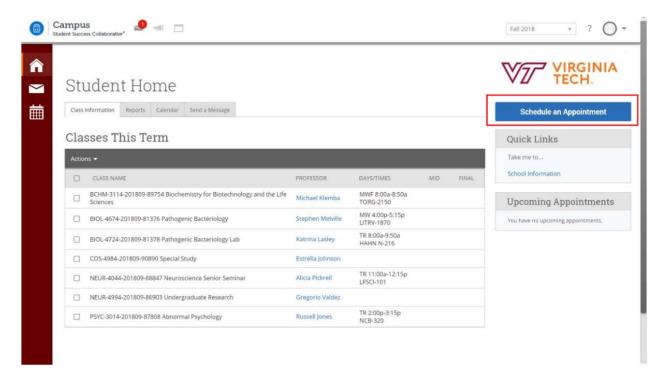
SCHEDULE AN APPOINTMENT
WITH ADVISOR

IF YOU NEED HELP
SCHEDULING AN ADVISING
APPOINTMENT, CHECK
INSTRUCTIONS HERE.

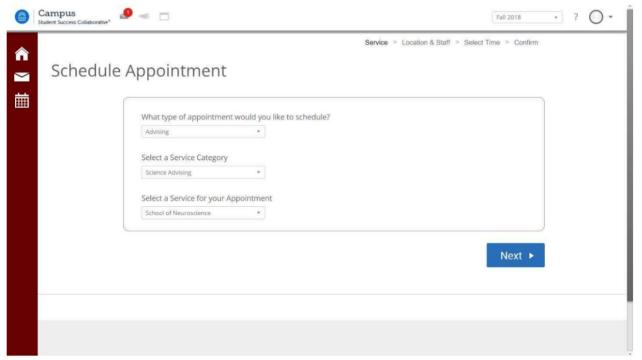
IF YOU NEED TO CANCEL AN ADVISING APPOINTMENT, CHECK INSTRUCTIONS HERE.

3. Log in with your PID and password

4. This will take you to the following page. Click on the blue "schedule an appointment" box.



5. On the next page fill in the drop in menu with "Advising," then a new box will appear. Fill this box with "Science Advising," and the next box with "School of Neuroscience."



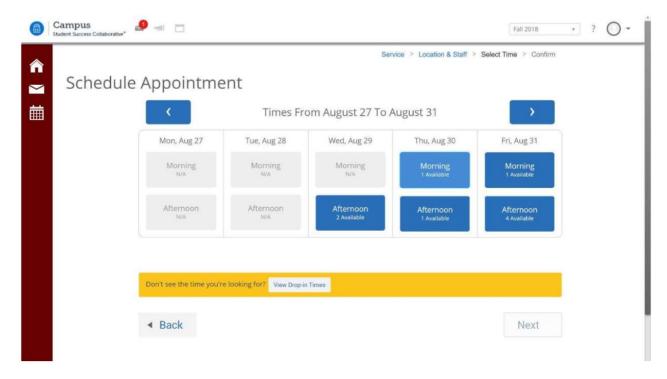
6. Click Next.

- 7. Select the location for the advising appointment as "Sandy Hall."
- 8. If you want an appointment with a specific advisor, select their name from the drop down menu. If you don't care which advisor you meet with, leave the box blank.

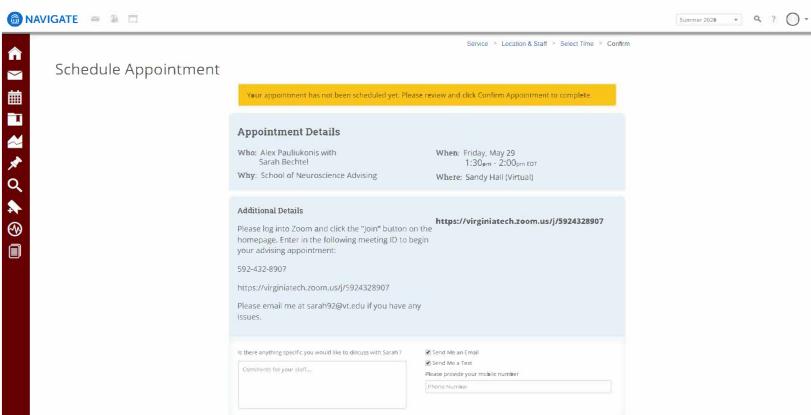


9. Click Next.

10. This brings you to a calendar page showing available appointments. You can use the arrows at the top to move from week to week. Each box details the amount of available appointments in that block, and when you click on the block it will give you the exact times of available appointments. Select the appointment you would like and hit next.



11. Hit confirm in the bottom right corner and you are all set!



Keep in mind that from time-to-time Mohammad, Julie and Sarah will offer walk-in hours where they will meet with students on a first-come first-serve basis. Keep your eyes on your email for the information on these times.

Additionally, remember that Mohammad, Julie and Sarah have to see a lot of students so make sure you don't wait until the last minute to schedule an appointment because they do fill up quickly!

Happy advising!