

ONE STOP GUIDE TO NEUROSCIENCE ADVISING

Neuroscience advisor E-mails

*If you have quick questions, the best way to get in contact with the advisors is through email.

Sarah Bechtel: sarah92h@vt.edu

Julie Pence: pencejm@vt.edu

Mohammad Sabbath: sabbaghm@vt.edu

To schedule and advising appointment:

1. Go to: <https://neuroscience.vt.edu/undergraduate/advising.html>
2. Scroll down to find the “Schedule an appointment with advisor” box bellow Mohammad, Julie and Sarah. Pick which advisor you would like to see and click on the box.



Sarah Bechtel,
*Academic Advisor and
First-Year Experience
Coordinator*



Alex Pauliukonis,
*Academic Advising
Support Assistant*



Julie Pence,
Academic Advisor



Mohammad Sabbath,
Academic Advisor

SCHEDULE AN APPOINTMENT
WITH ADVISOR

IF YOU NEED HELP
SCHEDULING AN ADVISING
APPOINTMENT, CHECK
INSTRUCTIONS HERE.

IF YOU NEED TO CANCEL AN
ADVISING APPOINTMENT,
CHECK INSTRUCTIONS HERE.

3. Log in with your PID and password

4. This will take you to the following page. Click on the blue “schedule an appointment” box.

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Fall 2018

Student Home

Class Information Reports Calendar Send a Message

Classes This Term

Actions	CLASS NAME	PROFESSOR	DAYS/TIMES	MID	FINAL
<input type="checkbox"/>	BCHM-3114-201809-89754 Biochemistry for Biotechnology and the Life Sciences	Michael Kiernba	MWF 8:00a-8:50a TORG-2150		
<input type="checkbox"/>	BIOL-4674-201809-81376 Pathogenic Bacteriology	Stephen Melville	MW 4:00p-5:15p LITRV-1870		
<input type="checkbox"/>	BIOL-4724-201809-81378 Pathogenic Bacteriology Lab	Katrina Lasley	TR 8:00a-9:50a HAHN N-216		
<input type="checkbox"/>	COS-4984-201809-90890 Special Study	Estrella Johnson			
<input type="checkbox"/>	NEUR-4044-201809-88847 Neuroscience Senior Seminar	Alicia Pickrell	TR 11:00a-12:15p LFSCI-101		
<input type="checkbox"/>	NEUR-4954-201809-86903 Undergraduate Research	Gregorio Valdez			
<input type="checkbox"/>	PSYC-3014-201809-87808 Abnormal Psychology	Russell Jones	TR 2:00p-3:15p NCB-320		

Quick Links

- Take me to...
- School Information

Upcoming Appointments

You have no upcoming appointments.

5. On the next page fill in the drop in menu with “Advising,” then a new box will appear. Fill this box with “Science Advising,” and the next box with “School of Neuroscience.”

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Service > Location & Staff > Select Time > Confirm

Schedule Appointment

What type of appointment would you like to schedule?

Advising

Select a Service Category

Science Advising

Select a Service for your Appointment

School of Neuroscience

Next

6. Click Next.

7. Select the location for the advising appointment as "Sandy Hall."
8. If you want an appointment with a specific advisor, select their name from the drop down menu. If you don't care which advisor you meet with, leave the box blank.

Select a Location for your appointment

Sandy Hall (Virtual) ▼

Select an Advisor

Sabbagh, Mohammad
Bechtel, Sarah

◀ Back Next ▶

9. Click Next.
10. This brings you to a calendar page showing available appointments. You can use the arrows at the top to move from week to week. Each box details the amount of available appointments in that block, and when you click on the block it will give you the exact times of available appointments. Select the appointment you would like and hit next.

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Service > Location & Staff > Select Time > Confirm

Schedule Appointment

Times From August 27 To August 31

Mon, Aug 27	Tue, Aug 28	Wed, Aug 29	Thu, Aug 30	Fri, Aug 31
Morning N/A	Morning N/A	Morning N/A	Morning 1 Available	Morning 1 Available
Afternoon N/A	Afternoon N/A	Afternoon 2 Available	Afternoon 1 Available	Afternoon 4 Available

Don't see the time you're looking for? [View Drop-in Times](#)

◀ Back Next

11. Hit confirm in the bottom right corner and you are all set!

NAVIGATE Summer 2020

Service > Location & Staff > Select Time > Confirm

Schedule Appointment

Your appointment has not been scheduled yet. Please review and click Confirm Appointment to complete.

Appointment Details

Who: Alex Pauliukonis with Sarah Bechtel
When: Friday, May 29 1:30pm - 2:00pm EDT
Why: School of Neuroscience Advising
Where: Sandy Hall (Virtual)

Additional Details

Please log into Zoom and click the "Join" button on the homepage. Enter in the following meeting ID to begin your advising appointment:

<https://virginiatech.zoom.us/j/5924328907>

592-432-8907

<https://virginiatech.zoom.us/j/5924328907>

Please email me at sarah92@vt.edu if you have any issues.

Is there anything specific you would like to discuss with Sarah?

Comments for your staff...

Send Me an Email
 Send Me a Text
Please provide your mobile number

Phone Number

Keep in mind that from time-to-time Mohammad, Julie and Sarah will offer walk-in hours where they will meet with students on a first-come first-serve basis. Keep your eyes on your email for the information on these times.

Additionally, remember that Mohammad, Julie and Sarah have to see a lot of students so make sure you don't wait until the last minute to schedule an appointment because they do fill up quickly!

Happy advising!